



Department of Defense

DIRECTIVE

NUMBER 3030.01
March 5, 2006

DA&M

SUBJECT: Office of Economic Adjustment (OEA)

- References:
- (a) Sections 191 and 113 of title 10, United States Code
 - (b) DoD Directive 3030.1, "Office of Economic Adjustment (OEA)," November 12, 2004 (hereby canceled)
 - (c) Section 2391 of title 10, United States Code
 - (d) Executive Order 12788, "Defense Economic Adjustment Program," January 15, 1992, as amended
 - (e) through (k), see Enclosure 1

1. REISSUANCE AND PURPOSE

Under the authority vested in the Secretary of Defense by Reference (a), this Directive administratively reissues Reference (b) to update the mission, responsibilities, functions, relationships, and authorities of the Office of Economic Adjustment (OEA), under the Under Secretary of Defense for Acquisition, Technology, and Logistics (USD(AT&L)).

2. APPLICABILITY

This Directive applies to the Office of the Secretary of Defense, the Military Departments (including their Reserve components), the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Office of the Inspector General of the Department of Defense, the Defense Agencies, the DoD Field Activities, and all other organizational entities in the Department of Defense (hereafter referred to collectively as the "DoD Components").

3. DEFINITIONS

3.1. Economic Adjustment. The responsibilities of the Secretary of Defense under Reference (c), Reference (d), Section 2905(a)(1)(B) of Public Law 101-510 (Reference (e)), and related responsibilities stated in DoD Directive 5410.12 (Reference (f)).

3.2. Joint Land Use Studies. The studies conducted under the authorities of the Secretary of Defense to address issues of civilian encroachment affecting military installations in accordance with Reference (c) and DoD Instruction 3030.3 (Reference (g)).

4. MISSION

The OEA shall, in cooperation with the DoD Components, provide assistance to communities, regions, and States adversely impacted by significant defense program changes including base closures, realignments, or expansions; defense industry cutbacks; encroachment; and personnel reductions or increases.

5. ORGANIZATION AND MANAGEMENT

5.1. The OEA is a DoD Field Activity under the USD(AT&L), operating under the authority, direction, and control of the Deputy Under Secretary of Defense for Installations and Environment (DUSD(I&E)). The DUSD(I&E) reports directly to the USD(AT&L) regarding the OEA.

5.2. The OEA shall consist of a Director and such subordinate organizational elements as established by the Director, within resources assigned by the Secretary of Defense.

6. RESPONSIBILITIES AND FUNCTIONS

6.1. The USD(AT&L) shall:

6.1.1. Exercise authority, direction, and control over the OEA through the DUSD(I&E).

6.1.2. Provide direction to the DUSD(I&E) in relation to the DUSD(I&E)'s management of the OEA.

6.1.3. Ensure the DUSD(I&E) shall:

6.1.3.1. Exercise authority, direction, and control over the OEA.

6.1.3.2. Report directly to the USD(AT&L) concerning matters relating to the OEA.

6.2. The Director, OEA, shall:

6.2.1. Organize, direct, and manage the OEA and all resources assigned to the OEA.

6.2.2. Serve as the principal adviser to the USD(AT&L) and DUSD(I&E) on those matters within the mission area of the OEA.

6.2.3. Serve as the Executive Director of the President's Economic Adjustment Committee (EAC) in accordance with Reference (d).

6.2.4. Design, establish, and manage the Defense Economic Adjustment Program for achieving the objectives and implementing the provisions of References (d), (e), and (f).

6.2.5. Design, establish, and manage a Joint Land Use Studies Program for achieving the objectives and implementing the provisions of References (c) and (g).

6.2.6. Provide grants for economic adjustment, special impact assistance, and joint land use studies to eligible communities consistent with DoD Instruction 3030.2 (Reference (h)).

6.2.7. Monitor program change activities of the DoD Components and, as required, assist in the evaluation of possible impacts and the identification of adjustment actions that may alleviate such impacts. Once identified, encourage local officials to initiate early economic adjustment planning on a contingency basis.

6.2.8. Provide information and advice to eligible entities regarding the Defense Economic Adjustment and Joint Land Use Studies Programs and the resources available to carry out the programs.

6.2.9. Assist State and local governments with special impact assistance in expanding public service facilities for meeting requirements generated by major expansions or establishing new DoD installations.

6.2.10. Provide advice and technical assistance to Defense-dependent communities in efforts for diversifying their economic bases.

6.2.11. Evaluate DoD economic adjustment program effectiveness.

6.2.12. Develop, propose, and implement program improvements.

6.2.13. Ensure that OEA programs and activities are designed and managed to improve performance standards, economy, and efficiency and demonstrate OEA's attention to the requirements of its organizational customers, both internal and external to the Department of Defense.

6.2.14. Perform such other economic adjustment and joint land use study functions as may be assigned by the Secretary of Defense, the USD(AT&L), or the DUSD(I&E).

7. RELATIONSHIPS

7.1. In the performance of assigned responsibilities and functions, the Director, OEA, shall:

7.1.1. Report to the DUSD(I&E).

7.1.2. Establish and maintain effective liaison with the other DoD Components (and, after appropriate notification, with subordinate commands and installations, as required) for the timely exchange of information and the coordination of realignments, economic adjustment plans, and joint land use studies policies.

7.1.3. Establish and maintain effective liaison with members of the EAC, at headquarters and regional levels, for timely exchange of information and the development, coordination, and support of economic adjustment assistance plans and actions.

7.1.4. Use existing systems, facilities, and services of the Department of Defense and other Federal Agencies, when practicable, to avoid duplication and to achieve maximum efficiency and economy.

7.2. The Heads of the other DoD Components shall provide timely information and technical support to the Director, OEA, on all matters under their purview related to the assigned responsibilities and functions of the Director, OEA.

8. AUTHORITIES

The Director, OEA, is hereby delegated authority to:

8.1. Obtain reports and information, consistent with DoD Directive 8910.1 (Reference (i)), as necessary, to carry out assigned responsibilities and functions.

8.2. Organize, direct, and manage a program to provide grants for community planning, special impact assistance, and economic adjustment studies to eligible communities consistent with the policies and criteria of Reference (c).

8.3. Communicate with the Heads of the DoD Components, as necessary, to carry out assigned responsibilities and functions, including the transmission of requests for advice and assistance. Communications to the Military Departments shall be transmitted through the Secretaries of the Military Departments, their designees, or as otherwise provided by law or directed by the Secretary of Defense in other DoD issuances. Communications to the Commanders of the Combatant Commands shall normally be transmitted through the Chairman of the Joint Chiefs of Staff.

8.4. Communicate with other Government officials, representatives of the Legislative Branch, State and local officers, members of the public, and representatives of foreign governments (when consistent with foreign disclosure policy and procedures), as appropriate, in carrying out assigned responsibilities and functions. Communications with representatives of the Legislative Branch shall be coordinated with the Assistant Secretary of Defense for Legislative Affairs and the Under Secretary of Defense (Comptroller)/Chief Financial Officer, as appropriate, and be consistent with the DoD Legislative Program.

8.5. Provide advice, technical assistance, or other appropriate services to any Government Agency on a cost-reimbursable basis in accordance with the procedures in DoD 7000.14-R (Reference (j)).

8.6. Exercise the administrative authorities contained in Enclosure 2.

9. ADMINISTRATION

9.1. The USD(AT&L) shall designate the Director, OEA.

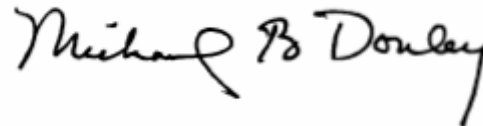
9.2. The Secretaries of Military Departments shall assign military personnel to the OEA in accordance with approved authorizations and established procedures for assignment.

9.3. Administrative support for the OEA shall be provided by other DoD Components through support and interservice agreements in accordance with DoD Directive 4000.19 (Reference (k)).

10. EFFECTIVE DATE

This Directive is effective immediately.

FOR THE DEPUTY SECRETARY OF DEFENSE

A handwritten signature in black ink that reads "Michael B. Donley". The signature is written in a cursive, slightly slanted style.

Michael B. Donley
Director of Administration and Management

Enclosures - 2

- E1. References, continued
- E2. Delegations of Authority

E1. ENCLOSURE 1

REFERENCES, continued

- (e) Section 2905(a)(1)(B) of Public Law 101-510, "The Defense Base Closure and Realignment Act of 1990," November 5, 1990, as amended
- (f) DoD Directive 5410.12, "Economic Adjustment Assistance to Defense-Impacted Communities," December 22, 1987
- (g) DoD Instruction 3030.3, "Joint Land Use Study (JLUS) Program," July 13, 2004
- (h) DoD Instruction 3030.2, "Community Planning and Impact Assistance," May 24, 1983
- (i) DoD Directive 8910.1, "Management and Control of Information Requirements," June 11, 1993
- (j) DoD 7000.14-R, "Financial Management Regulation," all volumes, current edition
- (k) DoD Instruction 4000.19, "Interservice and Intragovernmental Support," August 9, 1995

E2. ENCLOSURE 2

DELEGATIONS OF AUTHORITIES

E2.1.1. Under the authority vested in the Secretary of Defense, and subject to the authority, direction, and control of the USD(AT&L) and the DUSD(I&E), and in accordance with DoD Directives and Instructions, the Director, OEA, or, in the absence of the Director, the person acting for the Director, is hereby delegated authority, as required in the administration and operation of the OEA, to:

E2.1.1.1. In accordance with Executive Order (E.O.) 10450, "Security Requirements for Government Employment," April 27, 1953; E.O. 12968, "Access to Classified Information," August 2, 1995; and DoD Directive 5200.2, as appropriate:

E2.1.1.1.1. Designate any position in OEA as a "sensitive" position.

E2.1.1.1.2. Authorize, in exceptional circumstances where official functions must be performed prior to the completion of an investigation and adjudication process, temporary access to a sensitive position in the OEA for a limited period to individuals for whom an appropriate investigation is underway.

E2.1.1.1.3. Initiate personnel security investigations and, if necessary, in the interest of national security, suspend a security clearance for personnel assigned, detailed to, or employed by the OEA. Any actions under this subparagraph shall be taken in accordance with procedures prescribed in DoD 5200.2-R.

E2.1.1.2. Authorize and approve:

E2.1.1.2.1. Temporary duty travel for assigned or detailed OEA military personnel in accordance with the Joint Federal Travel Regulations, Volume 1, "Uniformed Service Members," current edition.

E2.1.1.2.2. Travel for OEA civilian personnel in accordance with Joint Travel Regulations (JTR), Volume 2, "DoD Civilian Personnel," current edition.

E2.1.1.2.3. Invitational travel to non-DoD employees whose consultative, advisory, or other highly specialized technical services are required in a capacity that is directly related to, or in connection with, OEA activities, in accordance with JTR, Volume 2.

E2.1.1.2.4. Overtime work for OEA civilian personnel in accordance with Subchapter V of Chapter 55 of 5 U.S.C. and applicable Office of Personnel Management regulations.

E2.1.1.3. Approve the expenditure of funds available for travel by assigned or detailed OEA military personnel for expenses incident to attending meetings of technical, scientific,

professional, or other similar organizations when the approval of the Secretary of Defense, or a designee, is required by 37 U.S.C. 412 and 5 U.S.C. 4110 and 4111.

E2.1.1.4. Develop, establish and maintain an active and continuing Records Management Program, under 44 U.S.C. 3102 and DoD Directive 5015.2.

E2.1.1.5. Authorize the publication of advertisements, notices, or proposals in newspapers, magazines, or other public periodicals, as required for OEA administration and operation, consistent with 44 U.S.C. 3702.

E2.1.1.6. Establish and maintain, for the functions assigned, an appropriate publications system for the promulgation of common supply and service regulations, instructions, and reference documents, and changes thereto, pursuant to the policies and procedures prescribed in DoD 5025.1-M.

E2.1.1.7. Enter into interdepartmental and intragovernmental support agreements, as the receiver or the supplier, with the other DoD Components, non-DoD Federal Government Departments and Agencies, and State and local governments, as required for effective performance of OEA functions and responsibilities, consistent with 31 U.S.C. 1535 and DoD Instruction 4000.19.

E2.1.1.8. Enter into and administer contracts, directly or through a Military Department, a DoD contract administration services component, or other Federal Agency, as appropriate, for supplies, equipment, and services required to accomplish the OEA mission. To the extent that any law or E.O. specifically limits the exercise of such authority to persons at the Secretarial level of a Military Department, such authority shall be exercised by the appropriate Under Secretary or Assistant Secretary of Defense.

E2.1.2. The Director, OEA, may redelegate these authorities as appropriate, and in writing, except as otherwise specifically indicated above or as otherwise provided by law or regulation.